

This report shows all the responses to the Fire Risk Assessment survey, including raised tasks.

**Asset ID: 9054**      **St. Andrews Court Kay Street, Accrington**

## Cover Sheet

Photo



Date of Fire Risk Assessment	09 May 2024
Date of Next Fire Risk Assessment	09 May 2025
FRA Frequency (Months)	12
Purpose of Fire Risk Assessment	Annual Re-Assessment
Type of Fire Risk Assessment	Type 1 (Common Parts Only - Non Destructive)
Fire & Safety Assessor	Ian Potter FIFireE

**It is sensible to have arrangements in place to ensure the consistency of Fire Risk Assessments in terms of the assessment of risk and mitigations proposed. In this regard Accent peer validate around 20% of reports, which are available within our audit system.**

## The Scheme

Scheme Name	St Andrews Court
Scheme Address	St. Andrews Court Kay Street, Accrington
Postcode	BB5 3LW
Region	North West
Scheme Manager	Leigh Woolliscroft
Scheme Tel. No	N/A
Scheme Inspection Completed	Yes
Enforcing Fire Authority	Lancashire
Other staff in attendance	Scheme Manager
Number of on-site Accent staff	Scheme Manager Weekdays
Number of other (non-Accent) staff	Contract Cleaners in common areas

## The Building

Accommodation Type	CAT2 Housing for Older People (S28)
Build Date	Jan 1 1986
Number Of Homes	35
Homes breakdown	Flat
External wall construction	Facing Brick
External wall finish	Facing Brick
Roof construction	Timber
Roof covering	Interlocking Pitched
PEEPs in place where necessary	Yes
Current Evacuation Strategy	Stay Put (Delayed) Evacuation
Conversion or purpose-built	Purpose Built
Number of storeys	3
Number of floors on which car parking is provided	0
Is there a habitable basement?	No
Number of internal Staircases (protected or unprotected?)	2 protected
Number of External Staircases	0
External Balcony part of escape route?	N/A
Unusual features	None
Building Access Conditions for Fire Brigade	Vehicular Access to one or more elevations

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Fire Detection and Warning System	Flats and common areas not linked
Grade of fire alarm	Grade A
Category of fire alarm	LD2 Additional Protection
Emergency Lighting Provision	Non Maintained System - Common Areas
Portable Fire Extinguishers supplied/fitted	Yes
Fixed Fire Fighting Installations	No

**Customers**

Number of occupants	40
Occupant tenure type breakdown	CAT2 Housing for Older People, General Needs, Sheltered Schemes, Staff Accommodation

**Fire Safety Related Customer Safety Servicing**

Overdue communal gas safety checks	0
Overdue domestic gas safety checks	0
Overdue communal electrical condition checks	0
Overdue domestic electrical condition checks	0
Overdue alarm call pull chord tests	0
Overdue communal PAT testing	0
Overdue customer mobility scooter PAT testing	0
Overdue Monthly Emergency Lighting Switch Tests	1
Overdue Annual Emergency Lighting tests	1
Overdue Weekly Fire Alarm Testing	0
Overdue Fire Panel - Six Monthly Testing	1
Overdue Fire Safety Equipment tests	1

**Building Fire Safety Surveys - Communal Doors**

Failing Communal Fire Doors	0
Communal Fire doors due for replacement within 5 years	0

**Dwelling Doors**

Failing Dwelling Fire Doors	0
Dwelling Fire doors due for replacement within 5 years	0

## Fire Risk Assessment Survey Results

### Scheme and Building Information

Photo



Date of Fire Risk Assessment	09/05/2024
FRA Frequency (Months)	12
Purpose of Fire Risk Assessment	Annual Re-Assessment
Type of Risk Assessment	Type 1 (Common Parts Only - Non Destructive)
Quantity	1
Fire & Safety Assessor	Ian Potter FIFireE
Enforcing Fire Authority	Lancashire
Scheme Tel. No	N/A
Other staff in attendance	Scheme Manager
Number of on-site Accent staff	Scheme Manager Weekdays
Number of other (non-Accent) staff	Contract Cleaners in common areas
Scheme Inspection completed	Yes
Number of occupants	40
Personal Emergency Evacuation Plans in place	Yes
Current Evacuation Strategy	Stay Put (Delayed) Evacuation
Conversion or purpose-built	Purpose Built
Number of Storeys	3
Number of floors on which car parking is provided	0
Is there a habitable basement?	No
No. of internal staircases (protected/unprotected)	2 protected
Number of external staircases	0
External balcony part of escape route?	N/A
Unusual features	None

## Fire Risk Assessment Survey Results

Building access conditions for Fire Brigade	Vehicular Access to one or more elevations
Surroundings: Residential/Commercial	Mixed
Fire Detection and Warning System	Flats and common areas not linked
Grade of Fire Alarm	Grade A
Category of Fire Alarm	LD2 Additional Protection
Emergency Lighting Provision	Non Maintained System - Common Areas
Portable Fire Extinguishers / Fire Blankets supplied / fitted	Yes
Water Extinguisher(s) present	No
Foam Extinguisher(s) present	Yes
Dry Powder Extinguisher(s) present	No
Carbon Dioxide Extinguisher(s) present	Yes
Fire Blanket(s) present	Yes
Fixed Fire Fighting Installations supplied / fitted	No
Dry Riser(s) present	No
Wet Riser(s) present	No
Sprinkler System present	No
Hosereel(s) present	No
Automatic Opening Vent(s) present	No

## Electrical Sources of Ignition

Electrical installation within common areas in good condition and no obvious damage?	Yes
Comment	No obvious damage seen at time of inspection
Valid Electrical Installation Condition Reports held on file? (Common Areas & General Needs Flats)	Yes
Comment	Valid until September 2025
Electrical App/PA Testing - tested within past 12 months?	Yes
Comment	Completed 27th June 2023
Absence of trailing leads and adapters?	Yes
Comment	No seen at time of inspection
Evidence that mobility scooters are not being stored/charged in common areas?	Yes
Comment	Dedicated scooter store. None seen in communal areas at time of inspection
Is there a purpose built mobility scooter store/charging area?	Yes

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Comment 10 Bay store away from building

Does the building have a lightning protection system? No

Comment Not required due to building height

## Gas installations

Is there a commercial/domestic gas supply to the scheme? Yes

Comment Gas boilers

Valid LGSR held on file for fixed communal area gas appliances? (Boilers) Yes

Comment Both boilers tested 8th September 23

Valid LGSR held on file for residential flats that contains gas appliances? N/A

Comment No gas supply to flats

Are smoke/heat detectors within General Needs flats subject to an annual inspection and the results N/A

Comment ILS

## Other Sources of Ignition

Is there a no smoking policy in place, which is enforced and adhered to? Yes

Comment No smoking in communal areas. Signage in place

Adequate security against arson? Yes

Comment CCTV and door entry system

Are refuse/recycling bin areas managed and suitably located? Yes

Comment All neat and tidy at time of inspection

Are there communal cooking facilities at this scheme? Yes

Comment Cooker not used. Kettle and microwave

Are reasonable measures taken to prevent fires as a result of cooking? Yes

Comment Only used for drinks and warming food

Where there is extraction in communal kitchens, are filters and ductwork changed/cleaned regularly? N/A

Comment Vent axia only

## Housekeeping

Are all electrical/intake/service cupboards secure and free from general waste, contractors waste and residents personal items? No

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Comment

Items found in 2 service cupboards- see observations. Some service cupboards unlocked at time of inspection. All locked by Assessor at time of inspection

Are unnecessary accumulations of combustible materials or waste avoided?

No

Comment

Some rubbish stored in lift motor ante room

Are combustible materials and substances separated from ignition sources and stored appropriately?

Yes

Comment

None seen at time of inspection

Furniture/furnishings in good condition, fire retardant/resistant and comply with modern standards and regulations?

Yes

Comment

Checked

Observation	Priority	Referred To	Required By:	Task ID
Personal Items were found stored in the following areas 1. Service cupboard nr Flat 33 2. Service cupboard around the corner from Flat 34 Scheme Manager to arrange removal	Internal - Medium	Independent Living Coordinator	31/05/2024	1815309



Observation	Priority	Referred To	Required By:	Task ID
Empty boxes and other items found in lift motor ante room. Scheme Manager to arrange removal	Internal - Medium	Independent Living Coordinator	31/05/2024	1815310



### Other Significant Fire Hazards

Are all other significant fire hazards adequately controlled?

Yes

Comment

None seen

### Means of Escape from Fire

Is it considered that the building is provided with reasonable means of escape in case of fire?

Yes

Comment

All fire doors were inspected 12 months ago as part of the Fire Door inspection programme. Many fire doors were identified for repair or replacement. Doors have been measured by Contractor and will be replaced shortly. Assessor will chase up with planned maintenance team

Escape routes unobstructed and safe to use?

Yes

Comment

All checked and clear at time of inspection

Exits immediately openable without a key and/or failsafe's function correctly?

Yes

Comment

All checked at time of inspection

Reasonable distances of travel where there is a single/alternative direction of travel?

Yes

Comment

2 corridors at 1st and 2nd floor levels have dead ends. Flats in these areas have short travel distances to main staircase

Escape routes lead to final exits and open in direction of escape where necessary?

Yes

Comment

All checked

### Fire Spread and Development

Is it considered that the compartmentation is of a reasonable standard?

Yes

Comment

Checked where able in communal areas. Unable to check roof spaces which are accessed from loft hatches in flats

Is there reasonable limitation of surface finishes that might promote fire spread (walls, floors, ceilings)?

Yes

Comment

Painted walls

Are fire dampers/shutters provided in ducts/refuse chutes to protect means of escape against fire, smoke and combustion products?

N/A

Comment

None fitted

As far as can be reasonably ascertained, is the compartmentation within roof spaces of a satisfactory standard?

Yes

Comment

Unable access roof spaces above flats. All loft hatches opened where accessible and immediate area checked by torchlight

Loft hatches fire resisting?

Yes

Comment



As far as can be reasonably ascertained, is the fire stopping above cross corridor fire doors within suspended ceiling void of a satisfactory standard?

Yes

Comment

False ceiling panels lifted to check

Do external walls, doors, windows and anything attached to the exterior, limit fire spread?

Yes

Comment

If Smoke Control Systems (AOV's) are fitted, are the records of annual testing available?

N/A

Comment

None fitted

Are roller shutter doors that are required to be FR, fire resisting and self-closing?

N/A

Comment

None fitted

## Emergency Escape Lighting

Is the emergency lighting correctly specified and installed as per current standards?

Yes

Comment

Emergency lighting units in good condition and securely fixed to walls/ceilings?

Yes

Comment

Records of monthly/annual testing available?

Yes

Comment

Annual drop test last inspection 10th May 23. Test due  
Monthly test by Scheme Manager 8th May 24 no issues reported

## Fire Safety Signs and Notices

Are the correct Fire Action/Advice notices displayed in prominent locations within the common areas?

Yes

Comment

All replaced last year

Directional fire escape signage in place and adequate?

Yes

Comment

Checked

Is there suitable LIFT signage i.e. do not use in case of fire?

Yes

Comment

Checked

Do common area fire doors display the correct signage on both sides where applicable?

Yes

Comment

Checked

## Means of giving Warning in case of Fire

Is the scheme fitted with a communal area fire alarm?	Yes
Comment	
Is fire detection and warning system appropriate for occupancy and fire risk, as per BS 5839-1:2017?	Yes
Comment	
Is the fire detection and warning system maintained/tested and all certificates saved on file?	Yes
Comment	Tested on 1st December 23
Fire alarm components in good condition and securely fixed to walls/ceilings?	Yes
Comment	No damage seen at time of inspection
Hold open devices operate at the sounding of the alarm and are in a serviceable condition?	Yes
Comment	All manually tested. Scheme Manager has records of weekly tests
Are there heat detectors located in the Kitchen, Boiler, Plant Room and Laundry?	Yes
Comment	All seen
Is the fire alarm panel remotely monitored, and if so are there records of regular testing?	Yes
Comment	Monitored by Warden Call - Astraline

**Fire Extinguishing Equipment**

Is fire extinguishing equipment and/or fixed fire fighting installations provided at this scheme?	Yes
Comment	Extinguishers only in high risk areas
Portable fire extinguishers - appropriate type/number/position?	Yes
Comment	Appropriate type for individual room risk
Correct signage displayed by each fire extinguisher?	Yes
Comment	Checked
Fire blanket in communal kitchen, secured to the wall, complete with signage?	Yes
Comment	Checked
Dry risers - Inlet/outlet boxes secured and/or securing straps fitted to outlet valves?	N/A
Comment	None fitted
Records available of fire fighting equipment servicing within past 12 months?	Yes
Comment	Tested May 2025

## Management of Fire Safety

Are these premises regulated by the Building Safety Regulator under the Building Safety Act?	Yes
Comment	
Will this FRA be shared with all Accountable Persons for the premises?	Yes
Comment	FRA and findings available for all on Accent M Files
How will this sharing be achieved?	See above
Are there other Responsible Persons who share or have fire safety duties in respect of the premises?	No
How will this sharing be achieved?	
Is an office or IL scheme being inspected?	Yes
Comment	ILS
IL Schemes & Regional Offices - Are there sufficient numbers of qualified Fire wardens?	Yes
Comment	All staff complete fire safety training via e-learning
Offices - Are there suitable arrangements for ensuring the premises are evacuated?	N/A
Comment	
Offices - Are there suitable arrangements for evacuating disabled people?	N/A
Comment	
Offices - Suitable arrangements for meeting the fire service on arrival and providing relevant information?	N/A
Comment	
Offices/IL Schemes - Is there a suitable assembly point?	Yes
Comment	Front car park
Offices - Are fire drills carried out at appropriate intervals?	N/A
Comment	

## Passenger Lift

Is the scheme fitted with a passenger lift?	Yes
Comment	One only
Is the lift in full working order at the time of the FRA?	Yes
Comment	Checked
Is the lift fitted with a firefighters switch?	No
Comment	

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Servicing and insurance inspection - Evidence of regular servicing/maintenance?

Yes

Comment

Last tested 8th Feb 24

## Premises Inspection Box

Is there a premises information box for fire & rescue service use?

No

Comment

Emergency resident information available to Fire Service in Warden call controlled wall safe in foyer

## Evacuation Policy

Are there suitable arrangements for summoning the fire service?

Yes

Comment

Warden call and 999

Taking FRA findings, is the evacuation policy appropriate for the scheme as per latest guidance?

Yes

Comment

Stay put

## Engagement with Residents

Has information of fire procedures been disseminated to residents?

Yes

Comment

Annually by letter and regularly by Scheme Manager or Fire Service visit

Is general fire safety information disseminated to residents?

Yes

Comment

See above

## FRA Frequency

Taking the findings of this assessment into account, is the frequency of the FRA correct?

Yes

Comment

## Miscellaneous

Are there any other observations/actions to raise that are not covered above.

No

Are there fire related remedial works required at this property, that will affect the fabric of the building?

No

Comment

Were there any unsatisfactory aspects of the Fire Risk Assessment? (Visible on Building Safety Report).

Yes

Some fire doors did not fully close so works orders have been raised with our contractors.

No

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Some minor works were required which have been raised with our contractors.	Yes
Unauthorised items were found in communal areas and arrangements were made for their removal.	Yes
Not all records were up to date, as noted in the table below. Arrangements have been made for these to be completed.	No
A number of fire doors were found to be wedged or propped open. Fire doors are there to keep you safe and me kept shut at all times.	No

**Risk Calculator - Fire**

The following risk estimator is based on the general health and safety risk level estimator contained within BS 8800: 1996. Guide to occupational health and safety management systems.

1. Taking into account the fire prevention measures observed at the time of this risk assessment, it is considered that the hazard from the fire (the probability of ignition) at this building is:

LOW  MEDIUM  HIGH

2. Taking into account the nature of the building, the occupants, the fire protection afforded and any procedural arrangements observed at the time of the assessment, it is considered that the consequences for life safety in the event of a fire would be:

MINOR  MAJOR  CRITICAL

The definition of the above terms is as follows:

**FRA Review Frequency**

<b>MINOR</b>	Outbreak of fire is unlikely to result in serious injury or death of any occupant (other than the occupant sleeping in a bedroom in which a fire occurs).
<b>MAJOR</b>	An outbreak of fire could result in injury of one or more occupants, but is unlikely to lead to fatalities.
<b>CRITICAL</b>	There is significant potential for serious injury or death of one or more occupants.

3. The above estimates are then read into the following matrix table to give the overall risk level for the site:

Fire Hazard	Minor	Major	Critical
Low	Trivial	Tolerable	Moderate
Medium	Tolerable	Moderate	Substantial
High	Moderate	Substantial	Intolerable

When the level of risk is established, the action level can be read from the table below:

Risk Level	Guide to actions and appropriate timescales
<b>Trivial</b>	No action is required
<b>Moderate</b>	Efforts should be made to reduce the risk level and this should be carried out within the specified time periods.
<b>Substantial</b>	Considerable resources may have to be allocated to reduce the risk level. It may be necessary to limit the occupation of some parts until urgent remedial action is taken.
<b>Intolerable</b>	The building (or the relevant area) should not be occupied until the risk is reduced.

The Overall Risk Level for this asset is: **Trivial**