

## ACCENT HOUSING - FIRE RISK ASSESSMENT



<b>Region :</b>	<b>North West</b>
<b>Scheme Name :</b>	<b>St James St</b>
<b>Scheme Address :</b>	<b>15-21 St James St Accrington BB5 1NT</b>
<b>Date of Assessment:</b>	<b>30/11/2023</b>
<b>Date of Next Assessment:</b>	<b>30/11/2024</b>
<b>FRA Frequency:</b>	<b>3 Year Re-Assessment</b>
<b>Fire &amp; Safety Assessor</b>	<b>Ian Potter</b>

This Fire Risk Assessment has been conducted upon the instruction of Accent Housing.

<b>Scheme Details</b>		<b>St James St</b>
<b>Region:</b>		North West
<b>Scheme Name:</b>		St James St
<b>Site Address:</b>	<b>Street:</b>	15-21 St James St
	<b>Town:</b>	Accrington
	<b>Post Code:</b>	BB5 1NT
<b>Block &amp; Asset No.</b>		Block 15-15a 9328
<b>Block &amp; Asset No.</b>		Block 17-17a 9329
<b>Block &amp; Asset No.</b>		Block 19-19a 9330
<b>Block &amp; Asset No.</b>		Block 21-21a 9331
<b>Scheme Tel. No:</b>		N/A
<b>Date of this Assessment</b>		30/11/2023
<b>Date of Next Review</b>		30/11/2024
<b>Fire Risk Assessment Frequency</b>		3 Years
<b>Purpose of Fire Risk Assessment</b>		3 Year Re-Assessment
<b>Fire &amp; Safety Assessor</b>		Ian Potter
<b>Director of Property Services</b>		Louise Graham-Smith
<b>Customer Partnership Manager</b>		Jamie Trotter
<b>Contract Manager</b>		Emma Watkinson
<b>Scheme Manager/Customer Partner</b>		Mandy Clarke
<b>Other staff in attendance</b>		None
<b>Use of Building</b>		General Needs
<b>Approximate Number of occupants</b>		2 per block
<b>Occupancy Profile</b>		Mixed
<b>Familiarity of the occupants</b>		Fully Familiar
<b>Likely state of the Occupants</b>		Alert
<b>PEEPs in place where necessary</b>		N/A
<b>Number of on-site Accent staff</b>		None
<b>Number of other (non-Accent) staff</b>		None
<b>Support Agency (Supported Housing)</b>		N/A
<b>Current Evacuation Strategy.</b>		Full (Simultaneous) Evacuation
<b>Evidence that residents have been notified of the evacuation procedure</b>		Advice notices displayed in common areas
<b>History of fires in the building</b>		None
<b>Business Continuity Plan in place?</b>		Yes
<b>Scope of Assessment</b>		Type 1 (Common Parts Only - Non Destructive)
<b>Applicable Fire Safety Guidance</b>		LACORS Guide

<b>Building Details</b>	<b>St James St</b>
<b>Construction Date</b>	1900
<b>Construction Type</b>	Joisted or Load Bearing Masonry (Traditional)
<b>Roof Finish</b>	Pitched-Slate Tile
<b>External Wall Finish</b>	Stone
<b>Are there any areas of external wall cladding</b>	No
<b>Are there any balconies</b>	No
<b>Conversion or purpose-built</b>	Conversion
<b>Number of flats (self-contained)/rooms (HMOS, shared houses)</b>	2 per block
<b>Number of storeys above ground</b>	Two
<b>Number of storeys below ground</b>	None
<b>Is there a habitable basement?</b>	No
<b>Number of internal Staircases per Block (protected or unprotected?)</b>	Staircase to first floor flat behind residents front door - not communal
<b>Number of External Staircases per Block</b>	None
<b>External Balcony part of escape route?</b>	N/A
<b>Unusual features</b>	None
<b>Building complexity</b>	Simple
<b>Building Access Conditions for Fire Brigade</b>	Vehicular Access to one or more elevations
<b>Surroundings: Residential/Commercial</b>	Residential
<b>Fire Provision Currently in Place</b>	
<b>Fire Detection and Warning System</b>	Flats and common areas linked
<b>Grade of fire alarm</b>	Grade A
<b>Category of fire alarm</b>	LD2 Additional Protection
<b>Additional Comments:</b>	
<b>Evacuation Alert System (EAS)</b>	No
<b>Additional Comments:</b>	
<b>Emergency Lighting Provision</b>	Maintained system - Common Areas
<b>Additional Comments:</b>	
<b>Portable Fire Extinguishers</b>	None fitted
<b>Fixed Fire Fighting Installations</b>	None fitted
<b>Additional Comments:</b>	

Significant Findings - Fire						
St James St					30/11/2023	
Action Ref:	Potential Area of Fire Risk	Yes-No-N/A	Observation/Comments/ Actions Required	Risk Rating	Target Completion Date	Referred To:
<b>Fire Hazards</b>						
<b>1</b>	<b>Electrical Sources of Ignition:</b>					
1.1	Electrical Installation within common areas (Fixed Wiring, sockets, switches, light fittings) in good condition and no obvious damage	Yes	None seen	.		
1.2	Valid Electrical Installation Condition Reports held on file.(Common Areas)	Yes	All checked and in date on ActiveH	.		
1.3	Valid Electrical Installation Condition Reports held on file. (General Needs Flats)	Yes	All checked and in date on ActiveH	.		
1.4	Electrical App/PA Testing - all portable appliances tested within past 12 months	N/A	None in Communal areas	.		
1.5	Absence of trailing leads and adapters	Yes	None seen	.		
1.6	Mobility Scooters - Stored/charged in common areas, purpose built store/resident flat	N/A	No scooters on site	.		
<b>2</b>	<b>Smoking:</b>					
2.1	Are there any risks associated with smoking in the building?	Yes	Customers allowed to smoke in flats but not in communal areas	.		
<b>3</b>	<b>Arson:</b>					
3.1	Adequate security against arson?	Yes		.		
3.2	Is there an absence of unnecessary fire load in close proximity to building?	Yes	None seen	.		

<b>4</b>	<b>Heating Installations (Portable/fixed) Gas Installations - Common Areas &amp; General Needs Residential flats.</b>					
4.1	If portable heaters are used, are there suitable controls?	N/A	None in communal areas	.		
4.2	Are fixed heating installations subject to regular maintenance?	Yes		.		
4.3	Valid LGSC held on file for each residential flat that contains gas appliances.	Yes	All checked and in date on ActiveH	.		
<b>5</b>	<b>Cooking:</b>					
5.1	Are reasonable measures taken to prevent fires as a result of cooking?	N/A	No Communal cooking facilities	.		
5.2	Where there is extraction ventilation in communal kitchens are filters changed/ cleaned and ductwork cleaned regularly?	N/A	No Communal cooking facilities	.		
<b>6</b>	<b>Lightning Protection System:</b>					
6.1	Does the building have a lightning protection system, If so, is it adequately maintained?	N/A	Not required	.		
<b>7</b>	<b>Housekeeping:</b>					
7.1	Is the standard of housekeeping adequate?	No	Personal items and junk mail were found in all 4 communal hallways. HP to arrange removal	Med	28/1/24	Customer Partner
7.2	Are all electrical/intake/service cupboards secure and free from general waste, contractors waste and residents personal items.	Yes		.		
7.3	Are combustible materials separated from ignition sources and stored appropriately?	Yes		.		
7.4	Are unnecessary accumulations of combustible materials or waste avoided?	No	See 7.1	.		
7.5	Are hazardous materials stored appropriately (i.e. oxygen cylinders, flammable materials, explosive products, oxidising products, aerosols)	N/A	None in Communal areas	.		
<b>8</b>	<b>Furniture/furnishings on escape routes and other communal areas:</b>					

8.1	Furniture/furnishings in good condition, fire retardant and complies with 1988 Regulations.	N/A	None in Communal areas	.		
<b>9 Other Significant Fire Hazards:</b>						
9.1	Are there other significant fire hazards that are inadequately controlled?	No	None seen	.		
<b>Fire Protection Measures</b>						
<b>10 Means of Escape from Fire:</b>						
10.1	Is it considered that the building is provided with reasonable means of escape in case of fire?	Yes		.		
10.2	Escape routes unobstructed and safe to use?	No	See 7.1. Small amount of obstruction not significant	.		
10.3	Exits easily and immediately openable where necessary, without a key?	No	Block 15 requires thumbturn on exit door. All other blocks have them fitted.	Med	28/1/24	Fire Safety Manager
10.4	Reasonable distances of travel where there is a single/alternative direction of travel?	Yes	Short hallway	.		
10.5	Escape routes lead to final exits and open in direction of escape where necessary?	Yes	Door opens inwards	.		
10.6	Do failsafe's on locked exit doors function correctly?	N/A	None fitted	.		
10.7	Is it considered that the building is provided with reasonable arrangements for means of escape for disabled people?	Yes	Ground floor flat only	.		
<b>11 Measures to Limit Fire Spread and Development:</b>						
11.1	Is it considered that the compartmentation is of a reasonable standard?	Yes	As far as could be observed	.		
11.2	Is there reasonable limitation of surface finishes that might promote fire spread (walls, floors, ceilings)?	Yes	Painted	.		
11.3	Are fire dampers/shutters provided in ducts/refuse chutes to protect means of escape against fire, smoke and combustion products?	N/A	None fitted	.		

11.4	Compartmentation within roof spaces of a satisfactory standard?	Other	Unable to access. Loft hatch in upstairs flat	.		
11.5	Loft hatches fire resisting?	Other	See 11.4	.		
11.6	Fire stopping above cross-corridor fire doors within suspended ceiling void of a satisfactory standard	N/A	None in Communal areas	.		
11.7	Smoke Control Systems (AOV's) Are records of annual testing available?	N/A	None in Communal areas	.		
11.8	Roller shutter doors (fire resisting)	N/A	None in Communal areas	.		
11.9	Do the external walls, windows, balconies etc pose a risk of significant fire spread?	No	Stone construction	.		
<b>12</b>	<b>Communal Area Fire Doors (Inspection to include - construction, hinges, closure devices, intumescent/smoke seal condition, glazing systems and maximum gaps between door and frame.</b>					
12.1	Communal fire doors to FD30s standard and in a serviceable condition,	Yes		.		
12.2	"Fire door keep shut/locked" signage displayed on both sides of all applicable doors.	Yes		.		
12.3	Hold open devices operate at the sounding of the alarm and are in a serviceable condition	N/A	None fitted	.		
<b>13</b>	<b>Flat entrance doors (Internal Common Areas)</b>					
13.1	Do flat entrance doors open onto internal escape routes?	Yes	If yes, see "Residents Front Doors Sheet"	.		
<b>14</b>	<b>Flats with a single direction of escape to a single escape stairway. (External Balcony)</b>					
14.1	Do the flat entrance doors that open onto an external balcony have to be passed during an escape?	N/A	None	.		
14.2	Are the separating walls between the flats and the balcony floor that have to be passed during an escape, fire-resisting up to a height of 1.1m?	N/A	No balconies	.		

<b>15 Emergency Escape Lighting:</b>						
15.1	Is the emergency lighting correctly specified and installed as per BS 5266-1:2016	Yes		.		
15.2	Are all emergency lighting units in good condition and securely fixed to walls/ceilings	Yes		.		
15.9	Are records of monthly testing available?	Yes	All blocks 18th Dec 23	.		
15.10	Are records of annual testing available?	Yes	All blocks 6th June 23	.		
<b>16 Fire Safety Signs and Notices:</b>						
16.1	Are the correct Fire Action/Advice notices displayed in prominent locations within the common areas?	Yes	Some replaced at thime of inspection	.		
16.3	Directional fire escape signage in place and adequate?	N/A	Not required	.		
16.4	Is there a suitable LIFT sign i.e. do not use in case of fire.	N/A	No Lift	.		
<b>17 Means of giving Warning in case of Fire:</b>						
17.1	Is the fire detection and warning system appropriate for the occupancy and fire risk?	Yes		.		
17.2	Is the fire detection and warning system correctly specified and installed as per BS 5839-1:2017	Yes		.		
17.3	Is the fire detection and warning system maintained/tested and all certificates saved on file. (BS 5839-1:2017)	Yes	All completed 19th Dec 23	.		
17.4	Are there heat detectors located in the Kitchen, Boiler, Plant Room and Laundry?	N/A	None	.		
17.5	Is the fire alarm panel remotely monitored, and if so are there records of regular testing?	N/A	Not remoteley monitored	.		



17.6	Are smoke/heat detectors within General Needs flats subject to an annual inspection and the results recorded on an in date Landlord Gas Safety Record (LGSR)	Yes	Checked	.		
<b>18</b>	<b>Fire Extinguishing Equipment:</b>					
18.1	Portable fire extinguishers - appropriate type/number/position?	N/A	None fitted	.		
18.2	Correct signage displayed by each fire extinguisher?	N/A		.		
18.3	Fire blanket in communal kitchen, secured to the wall, complete with signage?	N/A		.		
18.4	Hose Reels - fitted, maintained?	N/A		.		
18.5	Dry/wet risers - Full access to all inlet/outlet boxes. All inlet/outlets secured and/or securing straps fitted to outlet valves?	N/A		.		
18.6	Records available of fire fighting equipment servicing within past 12 months	N/A		.		
<b>19</b>	<b>Management of Fire Safety</b>					
19.1	Are there suitable arrangements for summoning the fire service?	Yes	999	.		
19.2	Do relevant staff carry out regular fire safety checks	Yes		.		
19.3	Sheltered Schemes & Regional Offices - Are there sufficient number of qualified Fire wardens.	N/A		.		
19.4	Offices - Are there suitable arrangements for ensuring the premises are evacuated?	N/A		.		
19.5	Offices - Are there suitable arrangements for evacuating disabled people?	N/A		.		

19.6	Offices - Are there suitable arrangements for meeting the fire service on arrival and providing relevant information?	N/A		.		
19.7	Offices/IL Schemes - Is there a suitable assembly point?	N/A		.		
19.8	Offices - Are fire drills carried out at appropriate intervals?	N/A		.		
<b>20</b>	<b>Evacuation Policy</b>					
20.1	Taking the findings of the FRA into account, is the evacuation policy appropriate for the scheme?	Yes		.		
<b>21</b>	<b>Miscellaneous</b>					
21.1				.		

Residents Front Doors						
St James St					30/11/2023	
Flat entrance doors to FD30s specification (Inspection to include - Door condition, construction, closure devices, intumescent/smoke seal condition, glazing systems, fire rated letterplate, door furniture and maximum gaps between door and frame/threshold.)						
Flat No.	Access Gained	Asset No.	Observation/Comments / Actions Required	Risk Rating	Completion Date	Referred To:
15	No		All appears OK from external inspection	-		
15a	No		All appears OK from external inspection	-		
17	No		All appears OK from external inspection	-		
17a	No		All appears OK from external inspection	-		
19	No		All appears OK from external inspection	-		
19a	No		All appears OK from external inspection	-		
21	No		All appears OK from external inspection	-		
21a	No		All appears OK from external inspection	-		

Photographs - Fire

30/11/2023

St James St

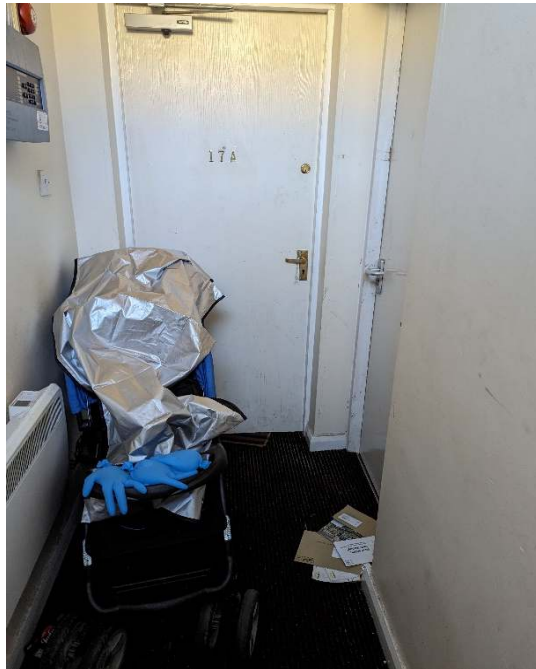


Photo No. 1

Personal items and mail in Communal area

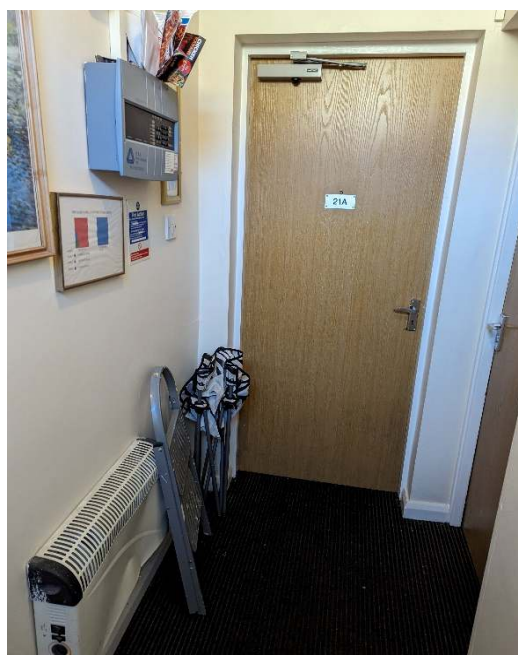


Photo No. 2

Personal items and mail in communal area

Photographs - Fire

30/11/2023

St James St



Photo No. 3

No Thumbturn on Block 15

## 6. Risk Calculator - Fire

The following risk estimator is based on the general health and safety risk level estimator contained within BS 8800: 1996. Guide to occupational health and safety management systems.

1. Taking into account the fire prevention measures observed at the time of this risk assessment, it is considered that the hazard from the fire (the probability of ignition) at this building is:  
 (please insert x below)

LOW       MEDIUM       HIGH

2. Taking into account the nature of the building, the occupants, the fire protection afforded and any procedural arrangements observed at the time of the assessment, it is considered that the consequences for life safety in the event of a fire would be:  
 (please insert x below)

MINOR       MAJOR       CRITICAL

The definition of the above terms is as follows:  
***FKA Review Frequency***

<b>MINOR</b>	Outbreak of fire is unlikely to result in serious injury or death of any occupant (other than the occupant sleeping in a bedroom in which a fire occurs).
<b>MAJOR</b>	An outbreak of fire could result in injury of one or more occupants, but is unlikely to lead to fatalities.
<b>CRITICAL</b>	There is significant potential for serious injury or death of one or more occupants.

3. The above estimates are then read into the following matrix table to give the overall risk level for the site:

Fire Hazard	Minor	Major	Critical
Low	Trivial	Tolerable	Moderate
Medium	Tolerable	Moderate	Substantial
High	Moderate	Substantial	Intolerable

When the level of risk is established, the action level can be read from the table below:

Risk Level	Guide to actions and appropriate timescales
Trivial	No action is required
Moderate	Efforts should be made to reduce the risk level and this should be carried out within the specified time periods.
Substantial	Considerable resources may have to be allocated to reduce the risk level. It may be necessary to limit the occupation of some parts until urgent remedial action is
Intolerable	The building (or the relevant area) should not be occupied until the risk is reduced.

Action Plan - Fire					
St James St			30/11/2023		
Tolerable					
<b>Housekeeping:</b>					
Is the standard of housekeeping adequate?	Personal items and junk mail were found in all 4 communal hallways. HP to arrange removal	Med	28/01/24	Customer Partner	
<b>Means of Escape from Fire:</b>					
Exits easily and immediately openable where necessary, without a key?	Block 15 requires thumbturn on exit door. All other blocks have them fitted.	Med	28/01/24	Fire Safety Manager	