

This report shows all the responses to the Fire Risk Assessment survey, including raised tasks.

Asset ID: 25061 **21-32 Evergreen Road Block 21-26, Frimley**

Cover Sheet

Photo



Date of Fire Risk Assessment	12 May 2023
Date of Next Fire Risk Assessment	12 May 2026
FRA Frequency (Months)	36
Purpose of Fire Risk Assessment	3 year Re-Assessment
Type of Fire Risk Assessment	Type 1 (Common Parts Only - Non Destructive)
Fire & Safety Assessor	Gary Bredin

This report has been validated by:

Name:

Date:

Comment:

The Scheme

Scheme Name	Evergreen Road
Scheme Address	21-32 Evergreen Road Block 21-26, Frimley
Postcode	GU16 8PU
Region	South
Scheme Manager	
Scheme Tel. No	-
Scheme Inspection Completed	Yes
Enforcing Fire Authority	Surrey Fire and Rescue
Other staff in attendance	None
Number of on-site Accent staff	None
Number of other (non-Accent) staff	Contract Cleaners in common areas

The Building

Accommodation Type	General Needs (S30)
Build Date	Jan 1 1964
Number Of Homes	5
Homes breakdown	Flat
External wall construction	Facing Brick
External wall finish	Facing Brick
Roof construction	Timber
Roof covering	Interlocking Pitched
PEEPs in place where necessary	N/A
Current Evacuation Strategy	Stay Put (Delayed) Evacuation
Conversion or purpose-built	Purpose Built
Number of storeys	3
Number of floors on which car parking is provided	0
Is there a habitable basement?	No
Number of internal Staircases (protected or unprotected?)	2 Unprotected
Number of External Staircases	None
External Balcony part of escape route?	N/A
Unusual features	None
Building Access Conditions for Fire Brigade	Vehicular Access to one or more elevations

Asset ID: 25061 21-32 Evergreen Road Block 21-26, Frimley

Fire Detection and Warning System	Flats only
Grade of fire alarm	Grade D
Category of fire alarm	LD3 Minimum Protection
Emergency Lighting Provision	Non Maintained System - Common Areas
Portable Fire Extinguishers supplied/fitted	No
Fixed Fire Fighting Installations	No

Customers

Number of occupants	40
Occupant tenure type breakdown	General Needs

Fire Safety Related Customer Safety Servicing

Overdue communal gas safety checks	0
Overdue domestic gas safety checks	0
Overdue communal electrical condition checks	0
Overdue domestic electrical condition checks	0
Overdue alarm call pull chord tests	0
Overdue communal PAT testing	0
Overdue customer mobility scooter PAT testing	0
Overdue Monthly Emergency Lighting Switch Tests	1
Overdue Annual Emergency Lighting tests	1
Overdue Weekly Fire Alarm Testing	0
Overdue Fire Panel - Six Monthly Testing	
Overdue Fire Safety Equipment tests	

Building Fire Safety Surveys - Communal Doors

Failing Communal Fire Doors	0
Communal Fire doors due for replacement within 5 years	0

Dwelling Doors

Failing Dwelling Fire Doors	0
Dwelling Fire doors due for replacement within 5 years	0

Fire Risk Assessment Survey Results

Scheme and Building Information

Photo



Date of Fire Risk Assessment	12/05/2023
FRA Frequency (Months)	36
Purpose of Fire Risk Assessment	3 year Re-Assessment
Type of Risk Assessment	Type 1 (Common Parts Only - Non Destructive)
Quantity	1
Fire & Safety Assessor	Gary Bredin
Enforcing Fire Authority	
Scheme Tel. No	-
Other staff in attendance	
Number of on-site Accent staff	
Number of other (non-Accent) staff	Contract Cleaners in common areas
Scheme Inspection completed	
Number of occupants	40
Personal Emergency Evacuation Plans in place	
Current Evacuation Strategy	Stay Put (Delayed) Evacuation
Conversion or purpose-built	
Number of Storeys	
Number of floors on which car parking is provided	0
Is there a habitable basement?	
No. of internal staircases (protected/unprotected)	2 Unprotected
Number of external staircases	
External balcony part of escape route?	
Unusual features	

Fire Risk Assessment Survey Results

Building access conditions for Fire Brigade

Surroundings: Residential/Commercial

Residential

Fire Detection and Warning System

Grade of Fire Alarm

Grade D

Category of Fire Alarm

Emergency Lighting Provision

Non Maintained System - Common Areas

Portable Fire Extinguishers / Fire Blankets supplied / fitted

Water Extinguisher(s) present

No

Foam Extinguisher(s) present

Dry Powder Extinguisher(s) present

No

Carbon Dioxide Extinguisher(s) present

Fire Blanket(s) present

No

Fixed Fire Fighting Installations supplied / fitted

Dry Riser(s) present

No

Wet Riser(s) present

Sprinkler System present

No

Hosereel(s) present

Automatic Opening Vent(s) present

No

Electrical Sources of Ignition

Electrical installation within common areas in good condition and no obvious damage?

Comment

Valid Electrical Installation Condition Reports held on file? (Common Areas & General Needs Flats)

Comment

Electrical App/PA Testing - tested within past 12 months?

Comment

Absence of trailing leads and adapters?

Comment

Evidence that mobility scooters are not being stored/charged in common areas?

Comment

Is there a purpose built mobility scooter store/charging area?

Comment

Does the building have a lightning protection system?

Comment

Is the protection system adequately maintained?

Comment

Gas installations

Is there a commercial/domestic gas supply to the scheme?

Comment

Valid LGSR held on file for fixed communal area gas appliances?
(Boilers)

Comment

Valid LGSR held on file for residential flats that contains gas appliances?

Comment

Are smoke/heat detectors within General Needs flats subject to an annual inspection and the results

Comment

Other Sources of Ignition

Is there a no smoking policy in place, which is enforced and adhered to?

Comment

Adequate security against arson?

Comment

Are refuse/recycling bin areas managed and suitably located?

Comment

Are there communal cooking facilities at this scheme?

Comment

Are reasonable measures taken to prevent fires as a result of cooking?

Comment

Where there is extraction in communal kitchens, are filters and ductwork changed/cleaned regularly?

Comment

Housekeeping

Are all electrical/intake/service cupboards secure and free from general waste, contractors waste and residents personal items?

Comment

Are unnecessary accumulations of combustible materials or waste avoided?

Comment

Are combustible materials and substances separated from ignition sources and stored appropriately?

Comment

Furniture/furnishings in good condition, fire retardant/resistant and comply with modern standards and regulations?

Comment

Other Significant Fire Hazards

Are all other significant fire hazards adequately controlled?

Comment

Means of Escape from Fire

Is it considered that the building is provided with reasonable means of escape in case of fire?

Comment

Escape routes unobstructed and safe to use?

Comment

Exits immediately openable without a key and/or failsafe's function correctly?

Comment

Reasonable distances of travel where there is a single/alternative direction of travel?

Comment

Escape routes lead to final exits and open in direction of escape where necessary?

Comment

Fire Spread and Development

Is it considered that the compartmentation is of a reasonable standard?

Comment

Is there reasonable limitation of surface finishes that might promote fire spread (walls, floors, ceilings)?

Comment

Are fire dampers/shutters provided in ducts/refuse chutes to protect means of escape against fire, smoke and combustion products?

Comment

As far as can be reasonably ascertained, is the compartmentation within roof spaces of a satisfactory standard?

Comment

Loft hatches fire resisting?

Comment

As far as can be reasonably ascertained, is the fire stopping above cross corridor fire doors within suspended ceiling void of a satisfactory standard?

Comment

Do external walls, doors, windows and anything attached to the exterior, limit fire spread?

Comment

If Smoke Control Systems (AOV's) are fitted, are the records of annual testing available?

Comment

Are roller shutter doors that are required to be FR, fire resisting and self-closing?

Comment

Emergency Escape Lighting

Is the emergency lighting correctly specified and installed as per current standards?

Comment

Emergency lighting units in good condition and securely fixed to walls/ceilings?

Comment

Records of monthly/annual testing available?

Comment

Fire Safety Signs and Notices

Are the correct Fire Action/Advice notices displayed in prominent locations within the common areas?

Comment

Directional fire escape signage in place and adequate?

Comment

Is there suitable LIFT signage i.e. do not use in case of fire?

Comment

Do common area fire doors display the correct signage on both sides where applicable?

Comment

Means of giving Warning in case of Fire

Is the scheme fitted with a communal area fire alarm?

Comment

Is fire detection and warning system appropriate for occupancy and fire risk, as per BS 5839-1:2017?

Comment

Is the fire detection and warning system maintained/tested and all certificates saved on file?

Comment

Fire alarm components in good condition and securely fixed to walls/ceilings?

Comment

Hold open devices operate at the sounding of the alarm and are in a serviceable condition?

Comment

Are there heat detectors located in the Kitchen, Boiler, Plant Room and Laundry?

Comment

Is the fire alarm panel remotely monitored, and if so are there records of regular testing?

Comment

Fire Extinguishing Equipment

Is fire extinguishing equipment and/or fixed fire fighting installations provided at this scheme?

Comment

Portable fire extinguishers - appropriate type/number/position?

Comment

Correct signage displayed by each fire extinguisher?

Comment

Fire blanket in communal kitchen, secured to the wall, complete with signage?

Comment

Dry risers - Inlet/outlet boxes secured and/or securing straps fitted to outlet valves?

Comment

Records available of fire fighting equipment servicing within past 12 months?

Comment

Management of Fire Safety

Are these premises regulated by the Building Safety Regulator under the Building Safety Act?

Comment

Will this FRA be shared with all Accountable Persons for the premises?

Comment

How will this sharing be achieved?

This will be held on M Files and available on request.

Are there other Responsible Persons who share or have fire safety duties in respect of the premises?

Have all details required by regulations been shared with all other Responsible Persons?

Comment

Have all details required by regulations to be shared with us from other Responsible Persons been received and recorded?

Comment

Will this FRA be shared with all other Responsible Persons for the premises?

Comment

How will this sharing be achieved?

Is an office or IL scheme being inspected?

Comment

IL Schemes & Regional Offices - Are there sufficient numbers of qualified Fire wardens?

Comment

Offices - Are there suitable arrangements for ensuring the premises are evacuated?

Comment

Offices - Are there suitable arrangements for evacuating disabled people?

Comment

Offices - Suitable arrangements for meeting the fire service on arrival and providing relevant information?

Comment

Offices/IL Schemes - Is there a suitable assembly point?

Comment

Offices - Are fire drills carried out at appropriate intervals?

Comment

Passenger Lift

Is the scheme fitted with a passenger lift?

Comment

Is the lift in full working order at the time of the FRA?

Comment

Is the lift fitted with a firefighters switch?

Comment

Servicing and insurance inspection - Evidence of regular servicing/maintenance?

Comment

Premises Inspection Box

Is there a premises information box for fire & rescue service use?

Comment

Are there arrangements to check the premises information box is kept up to date?

Comment

Evacuation Policy

Are there suitable arrangements for summoning the fire service?

Comment

It is the responsibility of the customers to summon the fire service.

Taking FRA findings, is the evacuation policy appropriate for the scheme as per latest guidance?

Comment

Engagement with Residents

Has information of fire procedures been disseminated to residents?

Comment

Is general fire safety information disseminated to residents?

Comment

All information is placed in the building notice board located in every block.

FRA Frequency

Taking the findings of this assessment into account, is the frequency of the FRA correct?

Comment

Miscellaneous

Are there any other observations/actions to raise that are not covered above.

Action leading to a repair

No

Internal administrative Action

Are there fire related remedial works required at this property, that will affect the fabric of the building?

No

Comment

Can work be conducted without the need for an asbestos survey. If no, task Customer Safety Surveyor - Asbestos.

Comment

Were there any unsatisfactory aspects of the Fire Risk Assessment? (Visible on Building Safety Report).

Some fire doors did not fully close so works orders have been raised with our contractors.

Some minor works were required which have been raised with our contractors.

Unauthorised items were found in communal areas and arrangements were made for their removal.

Not all records were up to date, as noted in the table below. Arrangements have been made for these to be completed.

A number of fire doors were found to be wedged or propped open. Fire doors are there to keep you safe and me kept shut at all times.

Risk Calculator - Fire

The following risk estimator is based on the general health and safety risk level estimator contained within BS 8800: 1996. Guide to occupational health and safety management systems.

1. Taking into account the fire prevention measures observed at the time of this risk assessment, it is considered that the hazard from the fire (the probability of ignition) at this building is:

LOW

 MEDIUM

 HIGH

2. Taking into account the nature of the building, the occupants, the fire protection afforded and any procedural arrangements observed at the time of the assessment, it is considered that the consequences for life safety in the event of a fire would be:

MINOR

 MAJOR

 CRITICAL

The definition of the above terms is as follows:

FRA Review Frequency

MINOR	Outbreak of fire is unlikely to result in serious injury or death of any occupant (other than the occupant sleeping in a bedroom in which a fire occurs).
MAJOR	An outbreak of fire could result in injury of one or more occupants, but is unlikely to lead to fatalities.
CRITICAL	There is significant potential for serious injury or death of one or more occupants.

3. The above estimates are then read into the following matrix table to give the overall risk level for the site:

Fire Hazard	Minor	Major	Critical
Low	Trivial	Tolerable	Moderate
Medium	Tolerable	Moderate	Substantial
High	Moderate	Substantial	Intolerable

When the level of risk is established, the action level can be read from the table below:

Risk Level	Guide to actions and appropriate timescales
Trivial	No action is required
Moderate	Efforts should be made to reduce the risk level and this should be carried out within the specified time periods.
Substantial	Considerable resources may have to be allocated to reduce the risk level. It may be necessary to limit the occupation of some parts until urgent remedial action is taken.
Intolerable	The building (or the relevant area) should not be occupied until the risk is reduced.

The Overall Risk Level for this asset is: